

For Reference Only

1. DEFINITIONS

1.1 In the Contract, the following words and expressions shall have the following meanings:

“Cooling-Off Period”	Shall refer to the period of ten (10) calendar days commencing from and including the date of this Contract.
“Course”	Shall refer to the course described in Schedule A.
“Course Fee”	Shall refer to the compulsory fees to be charged by the PEI on account of the Student’s undertaking of the Course and as stated in Schedule B.
“Course Commencement Date”	Shall refer to the date of commencement of the Course as scheduled by the PEI and shall be as stated in Item 4 of Schedule A.
“Course Completion Date”	Shall refer to the date of completion of the Course as scheduled by the PEI, and shall be as stated in Item 5 of Schedule A.
“Developer/Proprietor”	Shall refer to the person who developed the Course, or who is the proprietor of the Course, as stated in Item 8 of Schedule A.
“ICA”	Shall have the meaning assigned to it in Clause 3.1(e).
“Miscellaneous Fees”	Shall refer to non-compulsory fees potentially chargeable by the PEI on account of, or arising

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to the Contracting Party such amount (if any) as determined in accordance with Schedule D.

4. ADDITIONAL INFORMATION

- 4.1** This Contract shall be interpreted in accordance with the laws of Singapore. Subject to the *Private Education (Dispute Resolution Schemes) Regulations 2016*, the courts of Singapore shall have exclusive jurisdiction to settle any claim, dispute or disagreement arising out of or relating to this Contract.
- 4.2** If any provision of this Contract is adjudged to be illegal, invalid or unenforceable, in whole or in part, such provision or part of it shall, to the extent that it is illegal, invalid or unenforceable, be deemed not to form part of this Contract and shall not affect the validity, legality and enforceability of the remainder of this Contract.
- 4.3** The PEI shall treat all personal information provided by the Student or Contracting Party as strictly confidential and shall not disclose any such personal information to any third-party, unless it has obtained the prior written consent of the Contracting Party or such disclosure is required under the law.
- 4.4** This Contract contains the whole agreement between the parties in respect of its subject

12) Scheduled holidays (public and school) and/or semester/term breaks relevant to the Course

The STAMFORD Academic Year runs from August to June and scheduled holidays are published on the school website. Please refer to the school website and newsletter for additional information on calendar events.

Note: Attachment(s) may be included to show the information.

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**SCHEDULE B
COURSE FEES**

Fees Breakdown	Total Payable per semester (with GST, if any) (S\$)
Pre-Kindergarten (Full-day) Course Fee (5 days) Included in Course Fee: Course Material Fee Protection Scheme Insurance (FPS) Medical Insurance Fee Lunch Inclusive of GST	19,050.00
Total Course Fees Payable	19,050.00

Fees Breakdown	Total Payable per semester (with GST, if any) (S\$)
Pre-Kindergarten (Full-day) Course Fee (4 days) Included in Course Fee: Course Material Fee Protection Scheme Insurance (FPS) Medical Insurance Fee Lunch Inclusive of GST	15,980.00
Total Course Fees Payable	15,980.00

Fees Breakdown	Total Payable per semester

Fees Breakdown	Total Payable per semester (with GST, if any) (S\$)
Pre-Kindergarten (Half-day) Course Fee (5 days) Included in Course Fee: Course Material Fee Protection Scheme Insurance (FPS) Medical Insurance Fee Inclusive of GST	12,070.00
Total Course Fees Payable	12,070.00

Fees Breakdown	Total Payable per semester (with GST, if any) (S\$)
Kindergarten 1 (Full-day) Course Fee (5 days) Included in Course Fee: Course Material Fee Protection Scheme Insurance (FPS) Medical Insurance Fee Lunch Inclusive of GST	21,850.00
Total Course Fees Payable	21,850.00



Fees Breakdown	Total Payable per semester (with GST, if any) (\$)
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Kindergarten 2 (Full-day) Course Fee (5 days)

Included in Course Fee:

Course Material Fee

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INSTALMENT SCHEDULE

Instalment¹ Schedule	Amount (with GST, if any) (S\$)	Date Due²
Pre-Kindergarten (Full-day) 5-day Course Fee		
1st instalment	19,050.00	

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Instalment ¹ Schedule	Amount (with GST, if any) (S\$)	Date Due ²
Kindergarten 1 (Full-day) 5-day Course Fee 1st instalment 2nd instalment	21,850.00 21,850.00	01 May 01 Oct
Total Course Fees Payable:		43,700.00



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SCHEDULE C
MISCELLANEOUS FEES

Type and Purpose of Fees	Amount (with GST, if any) (S\$)
Application Fee (non-refundable)	890.00 upon application
Enrolment Fee (Once only, non-refundable, new enrolment student only)	3,860.00 upon acceptance of offer / placement
Facility Fee (Once only, non-refundable, new enrolment student only)	3,080.00 Upon acceptance of offer / placement
English as an Additional Language (EAL) Fee	13,880.00 per annum
SSD Fee T2+ T3 T3+	5,800.00 per quarter 12,420.00 per quarter 14,950.00 per quarter
Examination Fee	0 – 2,000.00* Upon registration for examination
Academic Field Studies**	150.00 – 4,000.00** Prior to activity commencement
Co-curricular Activities	5.00 – 2,000.00* Prior to activity commencement
Report Copy Fee	15.00* Prior to issuance of report
Uniforms	0 to 500.00* Upon purchase of uniform

SCHEDULE D
REFUND POLICY

% of [the amount of Course Fees and Miscellaneous Fees paid under Schedules B and C]	If the Contracting Party's written notice of withdrawal is received:
100%	On or before June 1st in relation to students due to commence during semester 1 (August to December); or On or before Nov 1st for students due to commence in semester 2 (January to June).
0%	After June 1st in relation to students due to commence during semester 1 (August to December); or After Nov 1st for students due to commence in semester 2 (January to June).
0%	After the commencement of a semester. If a student has commenced school during semester 1 or semester 2 there will be no refund of tuition fees for early withdrawal regardless of when notice of withdrawal is given.

The Application Fee is strictly non-refundable and non-transferable.

The Enrolment Fee is non-refundable and non-transferable except in the following circumstances:

- 1) Stamford is unable to offer a place to a student applicant due to denial of student pass or approval by the relevant Singapore authorities.
- 2) Stamford is unable to offer a place to a student applicant due to waitlist for the relevant year level and the student applicant elects not to be placed on the waitlist.
- 3) Student applicant does not meet the eligibility criteria for enrolment at

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**FORM 12
PRIVATE EDUCATION ACT
(No. 21 of 2009)
PRIVATE EDUCATION REGULATIONS**

ADVISORY NOTE TO STUDENTS

This note is for a prospective student.

You are strongly encouraged to thoroughly research on the private education institution (PEI) conducting the course before signing up for any course. You should consider, for example, the reputation of the PEI, the teacher-student ratio of its classes, the qualifications of the teaching staff, and the course materials provided by the PEI.

By signing and returning the Student Contract (the "Contract"), you agree to the terms and conditions which will bind you and the PEI, if you accept the PEI's offer of a place in a course of study offered or provided by the PEI.

You should ask the PEI to allow you to read a copy of the Contract (with all blanks filled in and options selected) in both English and the official language of your home country, if necessary. For your own protection, you should review all the PEI's policies, and check carefully that you agree to all the terms of the Contract, including the details relating to each of the following sections, before signing the Contract:

- a. The duration of the course, including holidays and examination schedules, and contact hours by days and week;
- b. The total fees payable, including course fees and other related costs;
- c. Dates when respective payments are due;
- d. The refund policy in the event of voluntary withdrawal (by you) or enforced dismissal from the course or programme (by PEI);
- e. The Fee Protection Scheme you are subscribed to and its coverage;
- f. The dispute resolution methods available; and
- g. Information about the PEI's policies on academic and disciplinary matters.
- h. The degree or diploma or qualifications which will be awarded to you upon successful completion of the course.

If you have any doubts about the contents of the Contract, or if the terms are different from what the agent or the PEI have informed you previously, or advertise, you should always seek advice and/ or clarifications before signing the Contract.

This portion below is to be completed by the signatory of the Student Contract, i.e. either the student, or if the student is below the age of 18, his parent or guardian.

I, _____, NRIC/Passport number _____,
(name of student/parent/guardian) (NRIC/passport no.)

have read and understood this advisory note before signing the Student Contract for myself / my ward**

(_____ (NRIC/passport) _____) with Stamford American International School.
(name of ward) (name of PEI)

SIGNED by the parent or legal guardian (if the student is under eighteen (18) years of age)

By marking this tick box, I hereby declare that I am the parent/legal guardian identified above and agree that my marking of this tick box is intended to be equivalent to applying my personal written signature on this contract and may be relied upon by the School to the same extent. Further, by marking this tick box, I declare that all the information submitted by me in this contract is true and accurate and I hereby accept and agree to be bound by all the terms and conditions of this contract and the terms, conditions and policies of the School.

Date:

PE Regulations 25(5)(a)
PRIVATE EDUCATION ACT (No. 21 of 2009)
ADMINISTRATION OF COURSES
Acknowledgement of Course Commencement

On behalf of my child/dependent, I hereby acknowledge that if the confirmed date of enrolment commencement is after the course commencement date (Refer to Schedule A: Course Details, Item 4 – Course Commencement Date), that the course applied will have commenced prior to my child/dependent's enrolment at Stamford American International School.

SIGNED by the parent or legal guardian (if the student is under eighteen (18) years of age)

My marking of this tick box is intended to be equivalent to applying my personal written signature on this contract and may be relied upon by the School to the same extent. Further, by marking this tick box, I declare that all the information submitted by me in this contract is true and accurate and I hereby accept and agree to be bound by all the terms and conditions of this contract and the terms, conditions and policies of the School.

Date: _____